

Importance of Regular Attendance

Regular school attendance is vital for pupils, their families, schools, and the broader community. Without consistent attendance, academic performance declines, and pupils miss out on key opportunities to fully benefit from their education.

Impact of Persistent Absence and Lateness

Persistent absence and lateness significantly affect a child's achievement and progress in school. Comprehensive research shows a direct link between a child's level of school attendance and their academic attainment. Regular attendance is critical for educational success.

Parental Responsibility

As a parent, it is your legal responsibility to ensure your child receives a full-time education. This includes making sure your child attends school daily and arrives on time. Instilling the expectation of good attendance early on is essential in helping children develop positive habits for the future.

Reporting Absences

If your child is absent, you must inform the school by phone, email, or letter, stating the reason for the absence. The school will determine if the absence is ****authorised**** or ****unauthorised**** based on the information provided.

Authorised Absences

Absences are considered authorised in the following cases:

- Time off for religious observance
- Medical appointments
- Genuine illness

If your child's absence levels exceed what is expected for a typically healthy child, the school may request proof of medical appointments or documentation from a medical professional.

Unauthorised Absences

Unauthorised absences include:

- Time off for birthday celebrations
- Family outings or days out
- Holidays during term time

Such absences are not permitted, as they interfere with your child's educational progress and development.